

THERMOMETER CALIBRATION LOG

SCHOOL: _____

MONTH: _____ THRU _____ YEAR: _____
Begin Date End Date

Recording Temperature Calibrations:

1. One person calibrates all thermometers at the beginning of the day.
2. Write the temperature reading of each thermometer in the row that corresponds to the identification number on the thermometer.
3. Check off the corrective action taken (recalibrated or discarded) in the "Corrective Actions" column.
4. Write in initial at the bottom of the log.

Infrared Thermometer: Check calibration once per week (Mondays).

Calibration Steps

1. Fill container with crushed ice and water.
2. Put thermometer stem in ice water and submerge sensing area for 30 seconds.
3. Rotate the head of the thermometer until it reads 32° F.

Thermometer Identification Number	MON	TUE	WED	THUR	FRI	MON	TUE	WED	THUR	FRI
	DATE	DATE	DATE	DATE	DATE	DATE	DATE	DATE	DATE	DATE
#1										
#2										
#3										
#4										
#5										
INITIALS										
	MON	TUE	WED	THUR	FRI	MON	TUE	WED	THUR	FRI
	DATE	DATE	DATE	DATE	DATE	DATE	DATE	DATE	DATE	DATE
#1										
#2										
#3										
#4										
#5										
INITIALS										

CORRECTIVE ACTIONS

Date Corrected	Therm. No.	Recalibrated	Discarded